COVID-19 Employee On-Campus-Work Form

As an employee of Dixie State University, you are required to comply with DSU’s On-Campus-Work guidelines relating to COVID-19. In connection with the State of Utah classifying Washington County as a “Moderate” risk for COVID-19 (Yellow) during the summer and now classified from a “Moderate” to “High” Level of Transmission within the State’s new index system this fall, please review and acknowledge your understanding of, and agreement to, the following:

I commit to DSU’s On-Campus-Work guidelines of:

- Daily self-monitoring of my temperature and assessing any COVID-19 like symptoms with a health care provider prior to coming to any DSU premises. Should any COVID-19 symptom be present, I will inform my supervisor via email or phone call and I will not report to work until COVID-19 testing has been completed, results are negative, and my symptom(s) are absent for 24 hours prior. Alternative work arrangements [e.g. telework] will be at my supervisor’s discretion.
- Frequent washing of hands and/or use of hand sanitizer; not touching my face or shaking hands with others, and frequently disinfecting and sanitizing common spaces, etc.
- Maintaining social distancing (6 ft or more from persons outside your household) when in public settings.
- Wearing a face covering in public settings (including hallways, elevators, break rooms, and restrooms) where social distancing is difficult to maintain.
- Not interacting in groups prohibited under Washington County’s state classification.
- Practicing positivity and professionalism by not shaming others and compromising other’s integrity (such as when an individual is unable to wear a face covering in public for personal health reasons or returns to campus after recovering from COVID-19 symptoms).
- Regularly reviewing the guidelines for Utah’s COVID-19 Transmission Index and responsibly following those general guidelines.
- If I am a high-risk individual (as defined below and online at https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/index.html), taking extra precautions when on-campus, including working with my supervisor to create a reasonable workplace that balances essential operations and personnel in my department with my safety.
- Following the University’s protocols on their COVID-19 website regarding diagnostic testing and/or contact tracing, should these items be required.

My signature below confirms that:

(1) I understand and agree to follow the above DSU On-Campus-Work guidelines and all DSU policies.

(2) I understand that, as with all work-related activities, there is inherent risk in working on-campus. With the university’s commitment to following both CDC and state guidelines in providing the appropriate resources for me to work safely on-campus, I understand that my personal failure to follow any of these guidelines may result in personal health consequences, of which I accept full responsibility by working on-campus at DSU.

(3) I certify that I have completed the NEOGOV Learn Training “Preparing Your Workforce for COVID-19” and understand my role as an employee to model and practice healthy habits to help maintain a safe work and learning environment for the University community, including myself.